TIME-SENSITIVE ORIENTATION INFORMATION

Reserve your orientation program no later than <<duedate>>!

TRANSFER STUDENT ORIENTATION SPRING 2018

FIRST YEAR EXPERIENCE

WILL IT BE YOU?
Dear <First-Name>,

Welcome to The Ohio State University!

We believe your first year here is an especially important time for establishing a strong foundation that is built by making supportive connections and learning about and using Ohio State’s vast array of opportunities and resources.

Successful students will tell you that this cannot be accomplished without asking lots of questions, working with academic advisors, and getting to know faculty, staff and peers. At orientation, you’ll get a chance to do all of those things.

You were admitted to Ohio State because you have the talent, skills and motivation to be a successful student. We recognize that venturing into a new environment is challenging, and we are prepared to help you make the most of your Ohio State experience.

See you at orientation!

The First Year Experience team

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**YOUR TRANSFER ORIENTATION PROGRAM DATE**

<First-name>, your orientation program is designed around your major or academic program. So it is urgent that you verify your information below. If this information is not longer correct, please contact Orientation before registering for an orientation date.

Make note of your orientation registration deadline: <<duedate>>.

Major/academic program: <<Plant>>

<<AOI_label>>

<<AOI_conjoined>>

Based on your major/academic program, you attend an orientation for: <<Adv_Group>>, <<Adv_Group_Descr>>

Orientation for <<Adv_Group_Descr>> will be held on the following dates:

<<Dates>>

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Check in for Transfer Orientation at the Ohio Union. Parking is available at the Ohio Union South Garage. See the inside back cover for driving directions.

<<importantnotes>>

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Use your OSU ID number, <<ID>>, or Ohio State username to log into the reservation site, orientation.osu.edu/reservations.

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**ORIENTATION OVERVIEW**

Orientation at Ohio State aims to get new Buckeyes off to a strong start. We designed our transfer student orientation to meet your specific needs, with the understanding that you already have college experience.

Your orientation is a one-day program, with check-in beginning at 7:30 or 8:45 a.m., depending on your testing needs. For most students, orientation activities end by 4 p.m.

During orientation you’ll have the following opportunities:

- Receive information about the many campus resources available to Ohio State students
- Attend group advising sessions to learn more about your major or academic program and to schedule classes
- Complete university business, such as getting your BuckID and consulting with Student Financial Aid
- Complete any necessary placement tests
- Become more familiar with campus

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**ORIENTATION COST**

Your first semester Statement of Account will show a $25 orientation fee, which covers our administrative costs. Additional expenses for the day include parking (approximately $7) and meals while on campus.

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**ATTENDANCE AND PARTICIPATION**

**Students**

Orientation is required for all new students, and you are expected to participate in all orientation activities. Should you miss any of the scheduled sessions, you may be required to return for another orientation program.

**Families**

At Ohio State, we recognize the important role family members play in the success of our students. We encourage parents or other adult family members to attend orientation with their new student.

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**ENABLE YOUR BUCKEYEEMAIL ACCOUNT**

To enable your Ohio State email, go to my.osu.edu and log in using your Ohio State username (lastname.#) and password. Click “Change Email Delivery” and follow the directions. To check your email, log in at buckeyemail.osu.edu using your username and password.

If you still need to activate your Ohio State username, go to my.osu.edu and click “Activate Now.” Select “Request an Activation Code” and follow the instructions. You will use your Ohio State username and password to reserve your orientation program, check your financial aid status, take the math placement exam and receive your housing assignment.

If you have issues activating your username, contact the IT Service Desk at 614-688-HELP (4357) or by TDD at 614-688-8743.

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**RESERVE YOUR ORIENTATION DATE**

Reserve your orientation date prior to making any travel arrangements; we cannot guarantee that orientation dates will be available to accommodate prior travel arrangements.

1. Check the accuracy of the major/academic program printed on the inside cover of this brochure. If this information is incorrect, contact Orientation at 614-292-4161 or orientation@osu.edu before proceeding.

2. Consult with your guests about their availability; once you have reserved a program it cannot be changed online.

3. Go to orientation.osu.edu/reservations.

4. Log in to the Applicant Center with your Ohio State username and password.

5. Click on the Orientation Information link to register for a program.

6. Reserve your orientation date for your major/academic program. Since you register for classes at orientation, the earlier you are able to attend orientation, the more flexibility you’ll have in scheduling classes for your first semester.

   Reservations are accepted on a first-come, first-served basis. We recommend that you attend the earliest orientation date by which you can have your math placement testing done (if required) and transfer credit evaluations completed.

   The online reservation system will only show available orientation dates for your major/academic program. (This may include changes or additions from what is printed on the inside cover of this brochure.) Once a program is full, it will not show as being available.

7. Upon successfully reserving a program online, you will see an online confirmation. Print out your orientation confirmation and write your confirmed date in the designated space on the inside cover of this brochure. You will not be mailed confirmation information; however, you can visit orientation.osu.edu/reservations to view your confirmation at any time.
NEXT STEPS

☐ Review your Transfer Credit Report. You can run your Transfer Credit Report at go.osu.edu/transfer_credit. This report indicates how your courses transferred. Click on “Understanding your Transfer Credit Report” for instructions on reading this report and information that will help you determine whether you are required to complete departmental evaluations before you attend orientation.

☐ Send updated transcripts. If additional or updated transcripts have not been sent to Undergraduate Admissions, request those as soon as possible. Find instructions for sending transcripts to Ohio State at go.osu.edu/transfer_credit.

☐ Determine if you need to take the Math Placement Exam. Based on your Transfer Credit Report, you are required to take the math placement exam if:

- You have only received math transfer credit designated as special, technical or undefined technical.
- You received math transfer credit designated as general or deferred/unknown that has not been evaluated by an Ohio State math counselor if so, send your Transfer Credit Report, transcript and course syllabus to Mathematics Counseling at mathadvisors@math.osu.edu. This subsequent evaluation may exempt you from the exam.
- You have submitted college transcripts but have not been allowed to access your Transfer Credit Report five days prior to your orientation program.

You do not need to take the placement exam if:

- You received transfer credit for a specific Ohio State math course higher than or equal to Math 1050. (Statistics does not fill this requirement.)
- You received general or deferred/unknown math credit that has been evaluated by an Ohio State math counselor exempting you from the exam (refer to registrar.osu.edu/transfer_credit for details).
- You are a nontraditional student (23 years of age or older) and you choose not to take the math placement exam. Nontraditional students who do not take the math placement exam will be placed in Math 1050, an introductory math course. You must take the exam if you wish to begin at a higher level course.

☐ Take the Math Placement Exam (if applicable). If you determine that you need to take the Mathematics Placement Exam, you will take Test B, a 75-minute Web-based test designed to determine the need for strengthening your arithmetic, algebra and geometry skills.

If you score high enough on Test B, you are eligible to take Test D at orientation, which may result in a higher placement level.

Prepare for the exam. Study. Review. Practice. Review sample problems and exam topics at go.osu.edu/mathtestprep.

Have high school course and grade information handy. During the exam you will be asked for your high school math courses and semester grades.

Take the exam at least two days before orientation. If you do not take the exam prior to orientation, you must take it the morning of your orientation program (checking in at 7:30 a.m.).

Plan to test in a distraction-free environment in which you will be uninterrupted for 75 minutes. When you are ready to complete the exam:

1. Go to orientation.osu.edu/placement.
2. Log in to the test using your Ohio State username (lastname #) and password.
3. Thoroughly read the instructions, specifically noting the following:
   - You may use scratch paper, pencil and a scientific or graphing calculator. You should not use a calculator with computer symbolic algebra or QWERTY keyboard, such as the TI-89 or TI-92.
   - The test has a maximum time limit of 75 minutes, and the time remaining will be updated after you answer each question. Please note that time continues to run even if you log off your computer or if you have computer problems.
   - The test is multiple choice with only one correct answer per question. Partial credit is not given.
4. Upon completing the test, click “submit” and note your placement code (R, S, T or N).

☐ Determine if you are required to take English or foreign language tests at orientation.

English testing – you are required to take the test if you received fewer than two semester hours of English composition credit (refer to your Transfer Credit Report). You are not required to take the test if you received credit for English 1110 (the first-year composition course required for all undergraduate students).

Foreign language testing – you are required to take a foreign language placement test if you studied a foreign language for at least two years in high school. Foreign language testing is used to determine at which course level you will start if you plan to study that language at Ohio State.

You are not required to take a language test if you have college credit for a foreign language, graduated from high school more than five years ago, have never formally studied a language or had fewer than two years of the same language in high school.

☐ Complete the Campus Clarity online training

All new students will complete online training that addresses stalking, abusive relationships and sexual violence on campus. You will receive an email sent to your university email account from admin@campusclarity.com with a link to access the training and instructions for completing it. You’re expected to complete the online training prior to your assigned program date since these topics will be reviewed at orientation.

Didn’t get the email invitation? See the FAQs on page 6.

☐ Complete your vaccination requirement

Students new to Ohio State’s Columbus campus must meet vaccination requirements. Learn more and download required forms at go.osu.edu/vaccination.

Student Health Services offers required vaccines, and you can obtain vaccines while on campus for orientation. For more information or to set up an appointment, call 614-292-4321 or email shs@osu.edu.

☐ Complete Campus Safety Training

All new students are required to watch a video to prepare for your safety on campus in the event of an activegressor. To watch the video, go to dps.osu.edu/oursafety, click the “Online Training” button, and log in with your Ohio State username (lastname #) and password. Once the video is viewed in its entirety, please allow 10 to 14 days for this item to be removed from your To-Do List.

☐ Prepare to attend orientation.

Gather materials to bring with you to orientation, including the following:

- Admission and orientation materials you’ve received from Ohio State, including Transfer Credit Reports
- Math placement results from the Web-based test
- Ohio State username and password
- Money for meals and approximately $7 for parking
- A battery-operated calculator if taking the math placement exam on campus
- Picture ID (driver’s license, state ID or passport) required to get your BuckID
- A backpack or book bag
- A sweatshirt or jacket (some rooms are chilly)
- Gear for inclement weather
- Comfortable shoes and casual clothing (you’ll be doing a lot of walking and some star climbing)
- A list of questions you want answered while on campus
- Paper, pens and pencils for taking notes
- Refillable water bottle

FREQUENTLY ASKED QUESTIONS

What happens if I can’t reserve or need to change the date of my orientation?

If you experience problems while reserving your orientation date online, need to make any changes or are unable to attend any of the dates available for your major/academic program, contact Orientation as soon as possible.

What should I do if I want to change my major?

If you decide you want to change your major before, during or after orientation, it is very important that you call or email the orientation office as soon as possible, as your area of study impacts your orientation date and course registration for your first semester.

Why do I have to take the math placement exam?

The math placement exam is a placement tool that determines your starting place in Ohio State’s math sequence and impacts your eligibility for several science courses. No course credit is given for the exam, nor will it necessarily fulfill any math requirements.

What if I’m having problems with the math placement exam?

If you experience problems during the test, go back to https://buckeyelink3.osu.edu/secure/math, log in, and return to the last question you answered. Your answers should be saved; if the test reverts to the first question, scroll forward to the last question you answered.

If this doesn’t work or your time has run out, or if you experience any other difficulties during the test, contact the Office of Testing as soon as possible:

- Call 614-292-2241 (weekdays 8 a.m.–4:30 p.m.)
- Email esue-testing@osu.edu
What does my math placement code mean?

After completing the test, you will receive a math course code that indicates your placement level. Bring your code with you; the advising staff at orientation will use your code to help you register for the appropriate math and/or science courses.

In some cases, the placement exam will not be able to determine a math placement level. If this happens, you will be given a placement level U ("undetermined") instead of a math course code. If your placement level is U, you must take an alternate exam the morning of your orientation program (checking in at 7:30 a.m.).

Do I have to take the English or foreign language placement tests?

Go to orientation.osu.edu/placement to view requirements that determine if you need to take these placement tests. If required, foreign language placement testing and English testing will be done during the orientation program.


How do I make disability accommodations?

To make arrangements for disability services for both students and guests, call Orientation or fill out the Disability Request Form at orientation.osu.edu/forms/request.asp two weeks before your orientation.

Students with disabilities should make arrangements for testing by calling Catlyn McCandless in the Ohio State Office for Disability Services at 614-292-3307.

What information is available for veterans?

Ohio State offers enrollment certification for students participating in the GI Bill® program and support programs for veterans and military students. Visit veterans.osu.edu for more information or contact Mike Forrest, forrest.73@osu.edu.

What happens if I do not receive or have deleted my invitation email from Campus Clarity?

Visit www.campusclarity.com/signup and enter your Ohio State email address (name@osu.edu) to receive another invitation email. For technical support, contact Campus Clarity at admin@campusclarity.com or 800-652-9546 (weekdays, 8 a.m.–5 p.m. PST).

WHAT INFORMATION IS AVAILABLE FOR VETERANS?

Ohio State offers enrollment certification for students participating in the GI Bill® program and support programs for veterans and military students. Visit veterans.osu.edu for more information or contact Mike Forrest, forrest.73@osu.edu.

GETTING TO CAMPUS

From the north:
Take any major highway to I-270.
Take I-270 to SR 315 south.
Exit at Lane Avenue and turn left.

From the south:
Take any major highway to I-71 north.
Take I-71 north to SR 315 north.
Exit at Lane Avenue and turn right.

GETTING TO THE OHIO UNION

Driving to the Ohio Union South Garage
1759 N. High St., Columbus, 43210
Go east on Lane Avenue to High Street.
Turn right on High Street.
Turn right into the Ohio Union South Garage.

Walking to the Ohio Union
1739 N. High St., Columbus, 43210
Walk to the Ohio Union, adjacent to the garage.
Check in at the Performance Hall on the first floor.

CONTACT INFORMATION FOR CAMPUS OFFICES AND RESOURCES

Disability Services
ods.osu.edu ...............................................................614-292-3307

First Year Experience
fye.osu.edu .............................................................614-292-3234

Identity and Access Management (username and webmail)
my.osu.edu .............................................................614-688-HELP

Military and Veteran Services
veterans.osu.edu .....................................................614-247-VETS

Off-campus housing and commuter services
offcampus.osu.edu ................................................614-292-0100

Orientation
orientation.osu.edu .....................................................614-292-4161

Student Financial Aid (Buckeye Link)
sfa.osu.edu ..............................................................614-292-4161

Student Health Services
shs.osu.edu ..............................................................614-292-2112

Buckeye Link
buckeyelink.osu.edu ...................................................614-292-0300

Student organizations
ohiounion.osu.edu/studentorgs ................................614-292-7924

Testing
registrar.osu.edu/testing ........................................614-292-2241

Transfer credit
registrar.osu.edu/transfer_credit ................................614-292-3980

Transportation and Traffic Management
ttm.osu.edu .............................................................614-292-9341

Undergraduate Admissions
undergrad.osu.edu .....................................................614-292-3980

University Housing
housing.osu.edu ........................................................614-292-8266

University Information Services
uap180018

The Ohio State University is committed to equal opportunity and eliminating discrimination. This commitment is both a moral imperative consistent with an intellectual community that celebrates individual differences and diversity, as well as a matter of law. Ohio State does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, marital status, national origin, race, religion, sex, sexual orientation, or veteran status in its programs, activities, employment, and administration.
TIME-SENSITIVE MATERIAL!

<<fullname>>
<<address 1>>
<<address 2>>
<<address 3>>
<<city>>, <<state>> <<zip>>

Keep this information packet and bring it with you when you come to campus for orientation.

Reserve your orientation program no later than <<duedate>>!